

# Lawn and Snow Invoice

Business name \_\_\_\_\_

Business phone and email \_\_\_\_\_

Business mailing address \_\_\_\_\_

Customer name \_\_\_\_\_

Service location \_\_\_\_\_

Document date \_\_\_\_\_ Reference \_\_\_\_\_

Invoice date \_\_\_\_\_ Due date \_\_\_\_\_

Areas to service and site access \_\_\_\_\_

Visit frequency or snowfall trigger \_\_\_\_\_

Snow placement or clipping disposal \_\_\_\_\_

| Description | Qty | Rate | Amount |
|-------------|-----|------|--------|
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Labor \_\_\_\_\_ Materials \_\_\_\_\_ Trip fee \_\_\_\_\_

Subtotal \_\_\_\_\_ Tax if applicable \_\_\_\_\_

Deposit or prior payments \_\_\_\_\_ Total or balance \_\_\_\_\_

Work completed and completion date \_\_\_\_\_

Payment instructions and reference \_\_\_\_\_

Payment received \_\_\_\_\_ Method \_\_\_\_\_ Date \_\_\_\_\_